



# ORGANIZATION TOOLS

- **Strategic Planning – Template**
- **Action Plan – Templates**

# Strategic Planning Process

**Where we are**

**Where we want to be**

**How we will do it**

**How we are doing**



Environmental evaluation	Situation – Past, Present & Future	Mission & Vision Statements	Performance Measurement	Performance Management
Background Information	Significant issues Alignment/fit with capabilities	Values / Guiding principles	Targets / Standards of Performance Initiatives & Projects	Review Progress – scorecard Take corrective action
Situational Analysis		Key Objectives		
SWOT: Strengths, Weaknesses, Opportunities, Threats	Gaps		<b>Action Plans</b>	Feedback loop – revise plans

# STRATEGIC ACTION / WORK PLAN



Work Group/Organization:  
 Strategic Time Line: (e.g., 2024)

Date:  
 Program Lead: *Name*

GOAL #1:	Action Steps (Descriptions)	Budget/ Needs	Person/Cte Responsible	Start Date	Due/end date	STATUS
Objectives (benchmarks for success):						
Resources Needed:						
Evaluation Plan:						

1. DOWNLOAD TEMPLATE FROM [www.LoudounCoalition.org](http://www.LoudounCoalition.org)
2. When ready, review with Exec Cte contact
3. Sign up for LCPCC meeting to present, recruit, provide status.